



অসম ইলেকট্ৰনিক্স উন্নয়ন নগম পৰিসীমিত
(অসম চৰকাৰৰ অধীনস্থ প্ৰতিষ্ঠান)

Assam Electronics Development Corporation Ltd.
(A Govt. of Assam Undertaking)
CXZCIN: U31909AS1984SGC002155

Ref No AEDC/HRD/500/2013/10386

Dated 04/11/2024

CIRCULAR

The management has constituted an internal complaint committee in AEDC Ltd. to look into all matters pertaining to dignified working atmosphere and prevention of sexual harassment of woman at workplaces. The committee shall take up complaint of woman workers on sexual harassment and deal with such cases as per PoSH Act. The Committee shall also organize orientation programmes for employees to sensitize them on sexual harassment. The committee shall follow all the new rules & regulation likely to be implemented for prevention, prohibition and redressal of such harassment.

The committee shall be constituted with the following members:-

Sl. No.	Name	Mobile No.	Email id	Committee Member as per PoSH Act
1	Smt Anita Hazarika, Deputy Manager	9435116696	anita.hazarika@amtron.in	Chairperson
2	Smt Indira Chetia, Asstt. Manager	9954056197	indira.chetia@amtron.in	Member Secretary
3	Sri Kanteswar Das, Deputy Manager	9864089040	kanteswar.das@amtron.in	Member
4	Smt Chinmoyee Das, Executive Assistant	8638606603	chinmoyee.das@amtron.in	Member
5	Smt Mandira Gogoi, Graphic Designer	9864080751	mandira.gogoi@amtron.in	Member
6	Smt Barasha Das, Project Executive	9101552257	barasha.das@amtron.in	Member
7	Sri Bhaskar Pran Borah, System Administrator	9435041114	bhaskar.bora@amtron.in	Member

Woman employees may approach the committee if any such situation arises.

(Jyoti Prasad)
DGM & I/C HRD Divn.
AEDC Ltd.

Copy forwarded for information & necessary action to:-

1. Managing Director, AEDC Ltd.
2. All HODs/Project In-charges, AEDC Ltd.
3. All members of the committee, AEDC Ltd.
4. Notice Board
5. Concerned File

DGM & I/C HRD Divn.
AEDC Ltd.

উদ্যোগ পাম, বামুনীমৈদান, গুৱাহাটী, অসম
দূৰভাষ : +৯১-৩৬১-২৭২৪২২২
ফেক্স : +৯১-৩৬১-২৭২৪১৩১
e-মেইল : info@amtron.in ৱেবচাইট : www.amtron.in

Industrial Estate, Bamunimaidan, Guwahati, Assam
Phone:+91-361-2724222, Fax:+91-361-2724131
e-mail: info@amtron.in, Website: www.amtron.in