

Tender for Supply, Installation, Commissioning and Maintenance of All in One Desktop Computer, Laser Printer & Line Interactive UPS.

Tender No. AEDC/IT/ICTI/CB/2024-25/551

Dtd. 17/06/2025



**Assam Electronics Development Corporation Limited.
Bamunimaidan, Guwahati,
Assam, PIN-781021**

**Assam Electronics Development Corporation Ltd. (AMTRON)
Industrial Estate, Bamunimaidan
Guwahati – 781021**

NOTICE INVITING TENDER ENQUIRY

Ref No. AEDC/IT/ICTI/CB/2024-25/551

Dtd. 17/06/2025

Assam Electronics Development Corporation Ltd (AMTRON) invites bids from OEM or its authorized dealers/partner for **“Supply, Installation and Maintenance of All in One Desktop Computer, Laser Printer & Line Interactive UPS ”** having technical specification as detailed below in relevant section.

Submission of bids shall be online and to be submitted to <https://assamtenders.gov.in>

1.1.1 SCHEDULE OF TENDER

Tender No.	AEDC/IT/ICTI/CB/2024-25/551
Scope of Work	Supply, delivery, installation & commissioning of items specified in this tender with 3 (Three) year comprehensive warranty.
Name of the tender issuer	Assam Electronics Development Corporation Ltd.
Date of issue of tender document	17/06/2025
Last Date for Submission of Bids	Signed copy of the Tender and supporting documents to be submitted online on or before 01:00 PM, 30/06/2025. Hard copy of - i) Power of Attorney to be submitted in the Drop Box to be made available at MD Office, AMTRON at 10:30AM, 30/06/2025.
Date of Opening of Technical Bids	30/06/2025 at 02:30 PM.
Place of Submission & Opening of Bids	Conference Room, MD Office, AMTRON
Address for Communication	Managing Director Assam Electronics Dev. Corporation Ltd., Industrial Estate, Bamunimaidan, Guwahati – 781021, Assam
Phone no. for Communication	7002072294
e- mail ID	itdiv@amtron.in

1.1.2. Tender Processing Fee:

A non-refundable fee of Rs. 3000/- (Rupees Three Thousand) only shall be made towards the cost of online tender processing fee through Internet Banking from State Bank of India (SBI) or any other banks listed at SBMOPS on <https://assamtenders.gov.in> or NEFT/RTGS in case of offline payment from any Bank.

1.1.3 Bid Security/Earnest Money Deposit

The bid document must be accompanied by the Earnest Money Deposit of Rs. 3,00,000.00 (Rupees Three Lakhs Only) through –

- i) Option 1- Internet Banking from State Bank of India (SBI) or any other banks listed at SBMOPS on <https://assamtenders.gov.in>
- ii) Option 2-In case of non-availability of Net Banking facility, Bidders may submit Tender Processing Fees and Bid Security using NEFT/RTGS option from any Bank against system generated prefilled challan.
- iii) Detail process can be found in the URL below-
<https://assamtenders.gov.in>

PART I - TECHNICAL BID

1.2 Pre-Qualification Criteria:

SL. No.	Bidder/OEM Pre-Qualification Criteria	Supporting Documents	Checklist (Yes)
1	The Bidder can be a Company/Firm having its registered Office in Assam and Service Engineer posted in Assam.	Certificate of Incorporation/Trade License to be provided. Phone number and email-ID of Service Engineer to be provided.	
2	GST Registration and PAN Card to be furnished.	Relevant document to be submitted	
3	Power of Attorney to the authorized signatory of the bidder to sign the bid document, if it is a company/Partnership Firm.	As per format mentioned in Form C (Hard Copy should be submitted)	
4	Profile of Company	As per format mentioned in Form B	
5	Bidder should not be blacklisted by any Government/PSU entity in last three years.	Undertaking from Bidder need to be provided in Company letter head.	
6	Declaration regarding acceptance of Terms & Condition contained in the tender document.	As per format mentioned in Performa A	
7	The Bidder should have successfully completed similar nature of Work in State Govt/ Central Govt./ PSU during last 3 (Three) years.	Relevant Work Order and completion certificate	
8	Service Response Time within 1 (one) business Hour	Declaration to be provided by the Bidder in Company letter head.	
9	Bidder to provide complete escalation matrix for after sales warranty and services.	Escalation Matrix in Bidder's letterhead to be submitted	
10	The bidder must have an average annual turnover of minimum Rs. 10 Crore for the three financial years (FY 2021-22, FY 22-23, FY 2023-24) from Information Technology related products and services only.	Valid Certificate from Chartered Accountant mentioning three financial years (FY 2021-22, FY 22-23, FY 2023-24) turnover to be furnished	
11.	Bidder must have a registered office in Assam for the past 10 years for ensuring better coordination and faster response times for local support and service.	Valid Trade License to be furnished.	
12.	Bidder should submit tender specific Manufacturer Authorization Form (MAF) from their respective Original Equipment Manufacturer (OEM) for the quoted item. Distributor/ Dealer/Other authorization will not be allowed.	Relevant document to be submitted	

1.3 Scope of work:

Supply: The bidder should supply, install & commission the items as per the Bill of Materials (BOM) below. All goods need to be supplied F.O.R. across Assam. Details of the delivery locations will be shared at the time of issuance of Work order.

BOM:

Sl	Item Description	Qty	Unit
1	All in One Desktop Computer	120	Nos.
2	Laser Printer (Mono)	30	Nos.
3	Line Interactive UPS	120	Nos.

- Sd -

Date: 17-06-2025
Guwahati

Managing Director
AEDC Ltd. (AMTRON)

For further details and Tender Documents visit <https://assamtenders.gov.in>