

**INVITATION FOR EXPRESSION OF INTEREST (EOI)
FOR SETTING UP OF DISTRICT COMPUTER CENTRE (DCC) IN THE NEWLY
ESTABLISHED DISTRICTS ACROSS ASSAM**

Notice No.: AEDC/DCC/New DCC/18/129

Date: 07.11.2023

Sealed, Expression of Interests are invited for establishing District Computer Centres (DCCs) on Public Private Partnership (PPP) mode in the following districts Assam: Biswanath, Hojai, Bajali, Tamulpur, Chirang, Majuli, West Karbi Anglong, Baksa, South Salmara-Mankachar and Cachar.

BRIEF SCOPE OF PROJECT:

Setting up of District Computer Centres (DCCs) with necessary infrastructure, which includes well equipped Computer lab with minimum 40 (forty) Computers, UPS/ adequate power back-up and a theory class room with sitting arrangement for at least 50 (fifty) students.

The detailed EOI is available at www.amtron.in and interested parties may download the same.

For any information, interested parties may contact:

**Assam Electronics Development Corporation Limited (AMTRON)
Industrial Estate, Bamunimaidan, Guwahati- 781021, Assam
Phone: 0361-2724222, e-mail: md@amtron.in
Website: www.amtron.in**

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In order to be eligible for short listing and participating in the proposed tender, the bidder should qualify eligibility criteria stipulated below:

Eligibility Criteria:

1. The Bidders must have experience in providing Computer Education at par with the courses of NIELIT/ AMTRON. They also should have own set up of Computer Education in the concerned districts.
2. The Bidders should have Computer lab with minimum 40 (forty) Computers with adequate power back-up, a theory class room with sitting arrangement for at least 50 (fifty) students and a office space of minimum 100 Sq. ft. area along with facilities like drinking water, separate toilets for boys and girls etc.
3. The Bidders must have local/ municipal trade license, GST registration, PAN registration etc. mandated by the law of the land.
4. The Bidder must have an Average Annual Turnover of Rs. 10 Lakhs in the Business of Computer Education in the last 3 (three) financial years. A Certificate from Practicing CA must be attached in this regard in original along with last 3 (three) years' audited Balance Sheet and Profit & Loss Accounts.
5. The Bidders must maintain sufficient qualified and competent staff (teaching and non-teaching) recruited from and based in the state of Assam to run the DCC smoothly.
6. The Bidders must have to strictly follow the prevailing Labour Act/ Law in terms of payments etc. to the manpower deployed in the DCC.
7. The Bidders once selected, should ensure that the equipments installed are in good running condition and arrangement for insurance of all equipments including Computers & peripherals, furniture & fixtures, electrical gadgets etc. against theft, burglary, fire, acts of arson, flooding etc. at its own cost.
8. The Bidders should not have been blacklisted or debarred from business by any institution of the Central or State Government on ground of involvement of the bidder in corrupt or fraudulent practices or violation of any contractual obligations for the last 5 (five) years.

SUBMISSION OF EOI:

Firms meeting the above eligibility criteria and interested in participating shall download the EOI and submit the hard-copy in original to “**The Managing Director, Assam Electronics Development Corporation Ltd. (AMTRON), Industrial Estate, Bamunimaidan, Guwahati-781021, Assam**”.

The Blank signed and stamped EOI papers shall be submitted with attested copies of all relevant documents to **Assam Electronics Development Corporation Ltd. (AMTRON)** in a sealed envelope super scribing “**EXPRESSION OF INTEREST (EOI) FOR SETTING UP OF DISTRICT COMPUTER CENTRE (DCC) IN THE DISTRICT (NAME OF THE DISTRICT)**” so as to reach **Assam Electronics Development Corporation Ltd. (AMTRON)** on or before 14:00 hrs on 20.11.2023. Late requests will not be considered. Postal delays shall be on bidders account and delayed bids shall not be accepted. Assam Electronics Development Corporation Ltd. (AMTRON) reserves the right to reject any or all EOIs or the entire process without assigning any reason thereof. There shall not lay any claim on Assam Electronics Development Corporation Ltd. (AMTRON) for refund of the fee, payment of expenses incurred etc. and Assam Electronics Development Corporation Ltd. (AMTRON) shall not be responsible in any way for any damage, loss etc., consequential or otherwise, to any purchaser of the said Document.

Court Fee Stamp:

Bid must be accompanied by affixing at least **Rs. 8.25 (Rupees Eight and Twenty Five Paise)** only Court Fee Stamp duly affixed on the first inner page. Bids without the Court Fee Stamp would be summarily rejected.

Selection Process:

Selection of the bidders would be made on the basis of the Experience, Infrastructure available, Financial position, Achievements in the field of Computer Education etc.

Revenue Sharing:

The Royalty payable to AMTRON by the successful Bidders is 20% on the Fees on AMTRON Courses and for other course, it shall vary Course Wise to the extent 40% considering the revenue/royalty paid by AMTRON for that course.

Important dates:

Publishing of EOI: 07.11.2023

Submission of EOI: 20.11.2023

EOI Fees Submission last Date: 20.11.2023

NOTE:

1. The details of the bidder is required to be submitted as per the prescribed format at **ANNEXURE- I.**
2. Assam Electronics Development Corporation Ltd. (AMTRON), if deemed necessary, will verify the above qualifying requirements and assess the competency of the bidder through document verification submitted by bidders by a Technical Evaluation Committee and also obtain feedback from selected clients.
3. Those agencies meeting all the above stipulated eligibility criteria and found eligible from the Expression of Interests received will only be considered for further participation and award of contract.
4. AMTRON reserves the right to amend or cancel the Tender without assigning any notice or reason thereof.

Date: 07.12.2023

Place: Guwahati

Sd/-
Managing Director,
AEDC Ltd. (AMTRON)

APPLICATION FORM: DISTRICT COMPUTER CENTER

DISTRICT : _____

Sl. No.	Description	Details	Remarks, if any
1	Name of the firm		
	Registered or not (If Registered, details thereof)		
2	Location/Address		
	L.A.C.		
3	Name & Educational Qualification of the Proprietor/ Managing Partner(s) etc.		
	Email-id		
	Mobile no.		
4	Experience in Computer Education Business (No. of years/months)		
5	Infrastructure/ Facility available:		
	5.1	1. Theory room size & seating capacity	
		2. Computer lab size & seating capacity	

	5.2	1. No. of machines in the lab.			
		2. Type of Machines in the Lab (Desktop/ Laptop)			
		3. Details of Power back-up facility (UPS/ Generator etc.)			
	5.3	1. No. of Faculty presently available along-with their Name, Educational qualification & experience in the relevant field along with engagement details.			
		2. Detailed list of licenced software available with the firm			
		3. Availability of CCTV facility in Lab and theory room			
	5.4	1. Availability of Internet connection. If yes, type of connectivity			
		2. Availability of Web camera and nos.			
	5.5	Lavatory facilities			
		1. For Gents			
2. For Ladies					
6	List of courses currently being conducted & total no. of students enrolled (if any)				

Required Attached Documents:

1. ****No Objection Certificate (NOC)/ Lease Agreement, as applicable.**
2. ****Valid Trade Licence issued by the Competent Authority.**
3. ****PAN Card.**

4. ****Address proof (Aadhar Card/ Passport/ Driving License etc.).**
5. **Partnership deed (wherever is applicable).**
6. **Financial / Income Tax related documents.**
7. ****Layout map of the Center, Photographs of the Theory room, Computer lab etc.**
8. ****Faculty Details.**
9. **Hardware / Software Licences, if any.**

I hereby declare that whatever has been stated above is true to the best of my knowledge, correct and nothing material has been concealed there from. Also, I undertake that, if any point is found to be incorrect, my application is liable to be canceled.

Date:
Place:

Seal

Signature & Name
Designation

N.B.: List of Documents with asterisk marks are mandatory.