

Assam Electronics Development Corporation Ltd.  
(A Govt. of Assam Undertaking)  
Industrial Estate, Bamunimaidan, Guwahati-781021, Assam

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**Advt. No.: AEDC/EDP/AMRUT/01/Advt.1**

**Dtd: 29/09/2022**

Applications are invited only through online mode from eligible candidates for filling up to the following posts in the State Mission Directorate AMRUT, Assam through the website [amrutrecruitment.amtron.in](http://amrutrecruitment.amtron.in) from 12.10.2022 onwards up to 26.10.2022. No other mode of application is acceptable.

## **1. Water Supply Expert Team Leader**

### **Required Qualifications:**

Education: Full time BE / B. Tech in civil engineering with Masters in Public Health Engineering/Hydraulics/Structural Engineering from are recognized University / Institution approved by AICTE

### **Preferable Qualifications**

- i.** Experience of working in an externally aided (World Bank / ADB/JICA /NDB/ similar) water supply projects will be preferred.
- ii.** Knowledge related to Government Procurement System.
- iii.** Basic understanding of Government structures, procedures, rules and regulations.

### **Essential Skills**

- i.** Must have basic knowledge in computer applications, with proficiency in MS Office Applications (like Word, Excel, Power Point, MS Project etc.)
- ii.** Must have knowledge of Water Gem software and Loop Branch design of water supply pipe network design.
- iii.** Excellent interpersonal skills, strong verbal communication skills.
- iv.** Strong communication skills with the ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using data and facts.

### **Minimum Experience**

He/she should have at least 7 years' experience of working in water supply projects involving planning or design of water supply projects.

**Age Limit**

No Bar

**Remuneration**

Rs.100,000 /Month

**2. Water Supply Consultant****Required Qualifications:**

Education: Full time BE / B. Tech in civil engineering from a recognized University / Institution approved by AICTE.

**Preferable Qualifications:**

- i. Experience of working in an externally aided (World Bank / ADB/JICA /NDB/ similar) water supply projects will be preferred.
- ii. Knowledge related to Government Procurement System.
- iii. Basic understanding of Government structures, procedures, rules and regulations.

**Essential Skills:**

- i. Must have basic knowledge in computer applications, with proficiency in MS Office Applications (like Word, Excel, Power Point, MS Project etc.)
- ii. Must have knowledge of Water Gem software and Loop Branch design of water supply pipe network design.
- iii. Excellent interpersonal skills, strong verbal communication skills.
- iv. Strong communication skills with the ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using data and facts.

**Minimum Experience:**

He/she should have at least 5 years' experience of working in water supply projects involving planning or design of water distribution network.

**Age Limit:**

No Bar

**Remuneration :**

Rs. 65,000 /- per Month

### **3. Construction and Procurement Manager**

#### **Required Qualifications:**

Education: Education: Full time BE / B. Tech in civil engineering from a recognized University / Institution approved by AICTE.

#### **Preferable Qualifications**

Basic understanding of Government structures, procedures, rules and regulations..

#### **Essential Skills**

- i. Must have basic knowledge in computer applications, with proficiency in MS Office Applications (like Word, Excel, Power Point, MS Project etc.)
- ii. Excellent interpersonal skills, strong verbal communication skills.
- iii. Strong communication skills with the ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using data and facts.

#### **Minimum Experience**

- i. He/she should have at least 5 years of working experience in civil engineering projects.
- ii. Minimum 3 years of experience in Tender related works.
- iii. He/she should have working knowledge of CPM & PERT methods of Project Management

#### **Age Limit**

The age of the candidate should be minimum 18 years and maximum 45 years as on 1st January 2022

#### **Remuneration**

Rs. 65,000 /Month

### **4. Consultant- Accounts**

#### **Required Qualifications:**

Education: M.Com with specialization in Finance & Accounts from a recognized University / Institution.

#### **Preferable Qualifications:**

- i. Proficiency in Budget and Tax related matters.
- ii. Experience of working in finance & accounts system.

- iii. Basic understanding of Government structures, procedures, rules and regulations.
- iv. Experience in audit related matters.
- v. Working knowledge of accounting software like tally etc.

**Essential Skills**

- i. Must have basic knowledge in computer applications, with proficiency in MS Office Applications (like Word, Excel, Power Point, MS Project etc.)
- ii. Excellent interpersonal skills, strong verbal and written communication skills.
- iii. Strong communication skills with the ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using data and facts.

**Minimum Experience**

He/she should have at least 3 years of post-qualification experience in Govt. projects/schemes/Missions

**Age Limit**

The age of the candidate should be minimum 18 years and maximum 45 years as on 1st January 2022.

**Remuneration**

Rs. 55,000 to 65,000 /Month

## **5. Consultant- GIS**

**Required Qualifications:**

Education: MA/M.Sc. in Geography/Geology/Geo-informatics or M.Tech in Geo-informatics from a recognized University / Institution.

**Preferable Qualifications:**

- i. Experience in the field of GIS mapping for various urban utilities.
- ii. Basic understanding of Government structures, procedures, rules and regulations.

**Essential Skills**

- i. Must have basic knowledge in computer applications, with proficiency in MS Office Applications (like Word, Excel, Power Point, MS Project etc.)
- ii. Excellent interpersonal skills, strong verbal and written communication skills.
- iii. Strong communication skills with the ability to clearly and concisely convey necessary information, explain reasoning, and support conclusions using data and facts.

**Minimum Experience**

He/she should have at least 3 years of post-qualification experience in Govt. projects/schemes/Missions

**Age Limit**

The age of the candidate should be minimum 18 years and maximum 45 years as on 1st January 2022.

**Remuneration**

Rs.65,000 /Month

**Period of Engagement:** The position will be purely temporary in nature and engagement will be for a period of 12 months only, which may be extended based on performance but will be invariably co-terminus with the tenure of the programme.

**Job Location:** Guwahati

**How to Apply:**

Eligible candidates may apply using the link ([www.amtron.in](http://www.amtron.in)). The application should be duly filled and the supporting documents as listed below are required to be uploaded:

- (1) Passport sized photograph.
- (2) Scan copy of Signature
- (3) Age Proof Certificate (Admit Card / Certificate of Class X)
- (4) Self-attested copies of educational certificates and mark-sheets (from secondary level onwards);
- (5) Experience Certificate on relevant field from Ex- employers.

Contact details of the candidate, including residential address, email-ID and contact numbers.

Applications received after the closing date or without the prescribed documents or otherwise found. Incomplete applications are liable to be rejected and no correspondence shall be entertained in this regard.

Sd/-

Managing Director  
A.E.D.C Ltd. (AMTRON)